

Word Doc re dimensions: All in mm.

“Line” tool

Left 17.5

Up 3.5

Right 3.945

Back end of line

Down 3.5

Right 3.945

At where you started line

Right 17.5

Up 3.5

Left 3.945

Down 3.5

Left 3.945

At start point again

Up 8

At start again

Down 15.5

At end Left 5.8

Up 2.758

We now have the grid settings done

Next use “Centre Point Circle” tool

Click on end of top line drag diagonally let go

Enter 9 (not 8 as in video)

End of left line drag diagonally let go

Enter 4

Click on end of right line drag diagonally let go

Enter 4

Next use “Centre Point Arc” tool

Click on the start point on the first line we made

Click on 1 endpoint left side above circle we made  
and then drag around and

Click on 1 endpoint right side above circle we made

“Centre Point Arc” tool again

Click on centre of left circle we made

Click on top line

Drag around.

Click on bottom line

Repeat at right side circle

“Hide” all lines no longer needed

Command +A or under Edit “Select all” Group > “Group”